

School District No. 22 District Parent Advisory Council (DPAC)

Minutes

6:30 pm September 23, 2021

Zoom Online Meeting

Present: President, Gladys Fraser (Seaton); Vice President, Sarah Hanson (BX); Treasurer, Sheri Minard (CBSS); Rachel Marchand, Indigenous Parent Rep; Cory Knox, Member at Large (Silver Star); Max Russman, Member at Large; Sarah Slack (VLearn); Lindsay Helgason (Hillview); Brittany Weber (Harwood); Kylie Walman (Lavington); Lara Pollard (Kidston); Carolyn O'Connor (Beairsto); Dr. Christine Perkins, Cori Huizer, VTA; Luke Friesen, Director Instruction and Learning; Debbie Cullum, Principals and Vice-Principals.

Regrets: Gen Acton, Charity Sakakibara, Gray Boisvert, Philipp Gruner, Patrick Vance

1. Call to Order:

- a. Gladys called the meeting to order at 6:30pm;
- b. Sarah Lauman provided acknowledgment

2. Approval of Minutes:

- a. Motion to approve minutes as circulated
- b. Sarah Slack motioned to amend the minutes, specifically Section 5d) DPAC reports- V-Learn. Amend "Devon Tyson will be the new principal at Vlearn" to Devon Tyson will be the Vice Principal at Mission Hill.
- c. Lindsay approved to move the minutes as amended, seconded by Cory, all in favour.

3. Partner Group Presentations:

a. Superintendent – Dr. Christine Perkins

Transportation - so far thru September the majority of transportation concerns that the district had has not been there. There are a few issues but they are are working through them. Start ups have gone smoothly. New covid protocol information went out to parents and that went smoothly.

Dr. Perkins spoke about the protest at the Salmon Arm school and advised that if SD22 experiences the same, that the administration is fully prepare to go into hold and secure protocols. Dr. Perkins has made her way around the district to look at the different schools. The website is being updated. The district currently uses Facebook and Twitter but will be adding Instagram to their social media. The updated the calendar on the website which includes the Covid updates.

b. Director of Instruction and Learning Luke Friesen:

- Communicating student learning – this is the 4th year of the pilot. The pilot was originally supposed to be 2 years but the Ministry of Education extended it. Implementing a new reporting order next year. The new reporting has been a paradigm shift for parents and teachers and students in intermediate and secondary grade. It has been a big learning curve for everyone and there have been challenges throughout the process including Covid and MyEd. It has, however, allowed for lots of collaborative ways for teachers to reach out to parents to report to them in a strength base method.
- Key changes – Luke will send a direct email to parents through MyEd with the proficiency language and the guide lines going forth. The website will be updated and parents will see that it will have a lot of new features for effective communication with info graphics that will make it accessible for all parents.
- Luke will be starting up the CSL committee and will be looking for parent reps – a maximum of 3 parents. Gladys asked for terms of reference for the parents for the committee so we can find appropriate representatives.
- Sarah H suggested to Luke that perhaps a tween was needed for parent teacher conference to accommodate kids with various needs.

Questions for both Dr. Perkins and Luke Friesen:

- Kylie asked about Dr. Perkins pronouns and if she be encouraging the district staff to add the pronouns. The answer was yes.
- Gladys asked Dr. Perkins what her communication style was. Dr. Perkins will be preparing a Superintendent Report which will include Principals info. She included communicating with her, with the board, etc. will be like a live document that will evolve over time.
- Rachael asked how is the school district will recognize Truth and Reconciliation day on September 30th and if the Indigenous staff and student will be allowed that day off. Dr. Perkins confirmed that the Pro-D day on September 27th was focused on indigenous learning and that we will be actively participating and

encouraging our staff and students to recognize Sept 29th and wear their orange shirt and also advised that the whole district has September 30th off.

- Sarah H put a plug in for the board meetings to make them as inclusive as possible. She advised that for parents to attend a meeting with a 530pm start can be very difficult for far reaching parents. She feels that the district needs to invest in the technology for parents to participate with zoom and not just in person, in the room (when the Board meetings are held in person). Dr. Perkins will approach the Board again regarding this. She personally prefers Zoom rather than the other programs but also advised that they are still trying to work out some the kinks in the new boardroom.

c. Cori Huizer – Vernon Teachers Association

- Cory acknowledged the fires in our area and how that has impacted students.
- There has been a lot of discussion at the VTA office and their main focus has been on Land Acknowledgements and what it really means to do it. The VTA is trying to make them very personal and meaningful.
 - o Rachel commented – as the Indigenous parent rep – the amazing the steps that the teacher are doing regarding the land acknowledgements and that it is a fantastic step in the right direction.
- Cori spoke about what the following week is going to look like (pro-D on the 27th, orange shirt day 29th and Truth and Reconciliation day on 30th). Students brought it up to the calendar committee. She wanted to remind everyone that the 30th was not a holiday but a day to be used to reflect on the past and think about the future. The VTA is creating a Truth and Reconciliation Action committee. This will be a standing committee was it an ad-hoc committee last year.
- BCTF/BCPC has incorporated 5 paid leave days for cultural leave days for Indigenous people in SD22.
- Cori also wanted to remind parents to make sure that when kids are sick to stay home. There are still colds and flues out there and because of this it causes a lot of anxiety because of Covid. The district had a failure to grill on Friday because they had 40 teachers sick.

- The Ministry has mandated ventilation systems for the schools. The data will soon be there for schools to look at, VTA has pushed for this.
- The draft Reporting Order will be out on sept 27th to the teachers but not out for public feed back for 6 weeks though.
- FSA's coming up Oct 5th to Nov 15th. Our local plans for parents/students is still the brochures and withdrawal letters.
- Parent teacher conferences will take place on the same day as the next DPAC meeting which are Oct 28th
- Cori advised that teachers are not super comfortable having in person meetings but we will see what happens on Oct 28th.
- Cori advised that there is nothing mandated that the parents conferences are supposed to be in person but advised that if the families wish them to be online that they have to request it with their child's teacher.
- Luke added that they (teachers/parents) are trying to find connection and in - person meetings are a part of that.
- Rachel commented that she wishes that the conference was flipped – all meeting online with the options for parents who want to meet in person can request it. She wants to make sure parents have a choice.

A discussion was held around teacher comfortability with in-person meetings relating to Covid numbers. Dr. Perkins advised that parents need to be double vaxxed and masked before going into the schools

d. Debbie Cullum - Principals and Vice-Principals:

- From the Principals perspective the school startup has gone pretty good. Buildings were in great shape. At the school level, everyone is excited to see sports back in action – even elementary sports are getting going. It is taking a lot more time and effect to get these things organized with covid protocols but working very hard to make those opportunities available for the students.
- This week a lot of schools participating the terry fox fun
- A lot of schools have good signage at the front door for parents regarding Covid protocols. If parents have any concerns, please feel free to reach out to your

Principal Vice Principal team.

4. DPAC Representatives Report

How was the restart and Communicable Disease Plan communicated at your school? Suggestions for future start up communications.

- Gladys – Seaton. They have not met yet this year.
- Gladys asked all reps to provide comments – no one had any comments.
- Sarah – BX. They have a very strong PAC and executive and felt that the information was communicated very well
- Carolyn – Beairsto. Felt that their communication was good. They have a tech savvy group so info was able to be put out on social media.
- Sarah- Vlearn – They received an email from principal which included important links for people to read.
- Sarah S. reported VSS felt their communication was very sparse. Essentially had an email that said here are the links for you to read.
- SEPTEMBER 29TH IS A BOARD MEETING

8:00 pm -- **BREAK** -- 5 minutes

5. President's Report – Gladys Fraser

- We held a meeting earlier in September to review SD22's Communicable Disease Protocol with Dr. Christine Perkins and Erica Schmidt. A total of 16 schools had Representatives at that meeting. It was also a nice introduction to Dr. Perkins
- BCCPAC memberships – the process, will be the same as in past years. Each PAC will need to submit their executive members to DPAC. DPAC will send out a more detailed email to PAC'S. If anyone is in doubt, please reach out to Anna Englehart.
- On Monday – Patrick sent out a whole bunch of emails but not a lot of those were PAC related so we can just ignore those.
- BCCPAC – President Andrea Sinclair sent out emails to PAC's and DPAC's asking for parent participation, Sarah H and Sarah S have both agreed to participate.

- BCCPAC – We received a newsletter a while ago from them advising that they have been invited to be part of BC school sports. BCCPAC has not had a voice at that table and area excited to be invited and participate. Gladys has reached out to volunteer as a parent voice for that committee – and looks like she will represent BCCPAC on the BC school sports counsel. The real key to this role is that if we have a voice it needs to be a meaningful voice. Will use this next year to determine whether they want input.
- Gladys has met with Dr. Perkins separately and advised she does communicate by text. When we are communicating with her, we need to be clear what role you are speaking on behalf of – such as yourself, your school, PAC.
- Dr. Perkins would also like to be prepared for meetings in advance regarding subjects.

6. Treasurer's Report – Sheri Minard

- a. Sheri provided the financial activity statements including Prospera statements for June, July, August
- b. Sheri provided the year- end financial statement

Sheri moved that we accept the year-end financial statement, seconded by Cory, no discussion, everyone approved, moved

- c. Draft budget was provided.

Sheri moved that we accept the draft budget as presented. Rachael seconded.

Discussion was held around DPAC payment of BCCPAC fees on behalf of PAC's and that the funds cannot be paid from our gaming account. Only DPAC BCCPAC fees can be paid from gaming. This is a change from previous years.

As we didn't spend any money on speakers in the previous year (we were able to piggy back on speakers paid by other organizations such as BCCPAC and VTA or were able to do presentations for free) we have funds in our account for speakers/events, this upcoming year.

All in favour. Motion passed

d. Sarah S. moved for acceptance for treasurer's report, seconded by Brittany, all in favour, moved.

Sarah Slack asked if DPAC can send out an email to all PAC's saying we will pay for them. Yes we will.

7. Committees

- a. District Policy Committee – Max. The committee has not met yet. Jenn Comazzetto is still planning on getting it up and running but no dates yet
- b. Bylaw 13 Task Force – Sarah H. At the last board meeting the by-law discussion came back to the trustees as business arising from the previous minutes and the board decided that they are not going to make any changes to bylaw 13 at this time. Sarah would like to keep task force alive until we have a final info from the board about following it. No communication in the last agenda so there is no way we are to know if they are following the by-law or not. The committee to keep going just to monitor whether the board is going to follow it. Sarah doesn't want to dissolve it because they haven't resolved anything yet.
- c. Revenue Generation Committee – Sheri. She hasn't received any communication about it yet. We were supposed to meet on the 30th but we will see if they keep that date or if it will be moved.
- d. Equity in Action Committee – Rachel/Gladys - haven't met yet.

8. Old Business

- a. DPAC Secretary interim vacancy - Patrick no longer available to assist us in most cases. Cannot attend executive meetings

Sheri motion that we ask for Patrick Vance's resignation as Secretary. Kylie seconded. Motion Carried with expression of appreciation to be included at AGM

9. New Business

- a. Accessibility/Universal Design Review Policy – Sarah L

Sd22 communicated that there is no policy around reviewing purchases to ensure they are accessible and benefit all students. It is a waste of PAC resources to make purchases that are either not used because they are the wrong item, or having to retrofit to make them accessible. SD22 has staff specialist in this area, but they are not necessarily involved in consulting on purchases.

Sarah L made a motion for DPAC to approach SD22 to ask that they develop an Accessibility/Universal Design Review Policy for purchases. Motion Carried

Brittany W., Sarah H., Anna E. will work on this in consultation with Max who sits on the Policy Review Committee.

b. Trustee Information Seminar – Task Force – Sheri.

Sarah H. motioned to create a task force for parents in general and the public to generate information regarding Trustees and the upcoming 2022 civic election, Cory seconded it. No discussion, all in favour, passed.

Carolyn motioned for Sheri and Cory to be appointed with one or two others to be appointed at the next meeting, seconded by Brittany. All in favour. Motion passed.

c. Leadership event planning

A discussion was held around what our leadership events looked like in the past. Attendees included PAC executives, DPAC executive, school admin and SD22 staff. Because of Covid, we are going to opt to do this virtually and a date for end of November. We would like to provide a meal for the attendees. One thought was perhaps that PAC executive could meet together and have the event together. Or perhaps we provide meals for the individuals. We will be looking for 2 members to help planning.

Hoping to have a keynote speaker instead of a trade show

Sheri and Sarah will help planning. We will ask Anna if she would like to help.

Speaker ideas: Sheri mentioned that a speaker regarding anxiety is still high on everyone's list.

- d. AGM planning and process - The AGM is in November. We will make sure we spend time at next meeting and we will look at the by-laws. To be a DPAC executive, endorsement/nomination by your school's PAC is required. So if someone is planning on putting their name forth for a position they will need to get on top of it to get the letter. Each person vying for a position on the executive, MUST come to AGM with letter in hand.

10. Upcoming meetings: 6:30 pm via Zoom at this time

- October 28
 - November 25 - AGM *No meeting in December*
 - January 27
 - February 24 *No meeting in March*
 - April 28
 - May 26
 - June (TBA)

11. Adjournment

Meeting adjourned at 9pm.